
MINUTES
DARTS POLICY COMMITTEE
Central Square Government Complex, Room 380, 3rd floor
Albany, Georgia 31701
April 17, 2014

PRESENT: Dorothy Hubbard, Chairperson, Mayor, City of Albany
Rick Muggridge, Vice-Chairman, Lee County Commissioner
Richard Crowdis, Dougherty County Administrator
Jeff Sinyard, Dougherty County Commission
Joe Sheffield, GDOT District Engineer
Dave Cox, GDOT Planning (voting for Cynthia VanDyke,
State Transportation Planning Administrator)

ABSENT: James Taylor, City Manager
Ron Rabun, Lee County Administrator
Cynthia VanDyke, State Transportation Planning Administrator

OTHERS

PRESENT: Brent Thomas, Georgia Department of Transportation
Bruce Maples, Director Engineering, City of Albany
Paul Forgey, Director Planning & Development Services, City of Albany
Shane Pridgen, Georgia Department of Transportation
Bob Alexander, Leesburg City Manager
Ken Breedlove, City of Albany Engineering
Jennifer Newton, Transportation Planner
Tennasha Green-Gresham, Transit Planner, DARTS MPO
Gloria Thompson, Administrative Assistant

CALL TO ORDER

Chairperson Mayor Hubbard called the meeting to order at 10:00 a.m.

APPROVAL OF MINUTES (December 5, 2013)

There being no corrections or change, a motion was made by Mr. Sinyard to approve the December 5, 2013 minutes. Mr. Crowdis seconded the motion, and the minutes were approved with the following votes:

Dorothy Hubbard	yes	Dave Cox (voting for Cynthia VanDyke)	yes
Richard Crowdis	yes	Ron Rabun	absent
Rick Muggridge	yes	James Taylor	absent
Joe Sheffield	yes		
Richard Crowdis	yes		

TOPIC I – FY 15 UPWP

Ms. Newton presented the FY 15 UPWP (copy on file), stating both the Citizens' Transportation Committee (CTC) and Technical Coordinating Committee (TCC) have reviewed the document and recommended approval. She noted the following on the PL Contract:

- Page 9: meeting schedule
- Page 22: 80% = \$137,523.63
20% Local Match= \$34,380.91
Total budget of \$171,904.54

Ms. Gresham pointed out the following concerning the FTA-5303 Contract:

- Page 22: 80%=\$59,229.00
10% State Match=\$7,403.63
10% Local Match=\$7,403.63
Total budget of \$74,036.26

A motion was made by Mr. Simpson to approve the FY 15 UPWP. Mr. Sinyard seconded the motion, and the motion passed with the following votes:

Dorothy Hubbard	yes	Dave Cox (voting for Cynthia VanDyke)	yes
Richard Crowdis	yes	Ron Rabun	absent
Rick Muggridge	yes	James Taylor	absent
Joe Sheffield	yes		
Richard Crowdis	yes		

TOPIC II – MPO Boundary Adjustment

Ms. Newton stated, based on the census, it is federal law that the urban area be included in the MPO boundary. Pointing to a map (on file) she showed the urbanized area, approximately 2 acres, going outside the MPO boundary. Ms. Newton stated both the Citizens' Transportation Committee (CTC) and Technical Coordinating Committee (TCC) have reviewed the document and recommended approval for the Policy Committee to change the MPO to include the area as shown.

A motion was made by Mr. Sinyard for approval to change the MPO to include the area as shown. Mr. Crowdis seconded the motion, and motion passed with the following votes:

Dorothy Hubbard	yes	Dave Cox (voting for Cynthia VanDyke)	yes
Richard Crowdis	yes	Ron Rabun	absent
Rick Muggridge	yes	James Taylor	absent
Joe Sheffield	yes		
Richard Crowdis	yes		

TOPIC III – City of Leesburg Members

Mr. Alexander introduced Jim Quinn, City of Leesburg Mayor. Mr. Alexander stated the City of Leesburg over the years has been fortunate to utilize the services of DARTS especially traffic studies which helped to determine left turn lanes at US 19, State Route 95 and 382 come together; also Robert Lee and US 19 dual left turn lanes. He informed the Committee that the LRTP north bypass is under construction, including a bridge over US 19 and the railroad tracks and asked everyone to come and join the Governor on May 8 in Leesburg for ground breaking. Mr. Alexander stated Leesburg would like to join the DARTS Committee and become regular members on the TCC and Policy Committee.

Ms. Newton stated the TCC recommended the addition of City of Leesburg Public Works Director and the Mayor and City Manager to the Policy Committee.

In response to a question by Mr. Crowdis concerning amending the bylaws, Ms. Newton stated it a vote would be taken today to amend the bylaws and voted on at the next regular meeting.

Mr. Crowdis read from the bylaws, "bylaw change should be presented for consideration at the regular meeting, however voting will be deferred until the regular meeting following this meeting". He stated the vote would take place at the next meeting, June 2014.

Ms. Newton stated another item discussed in relation to this is the 20% match. It is currently paid just by Albany and we are the only entity that pays the entire 20%; other MPOs break it up by percentages according to census

populations. She noted research by population shows: City of Leesburg 2.4%; 19% Lee County; 64% Albany; and 14% Dougherty County.

In response to a question by Mr. Muggridge concerning the breakdown of the 20% match, Ms. Newton responded it would be included in the bylaws. She stated the approximate breakdown would be as follows, using numbers in the UPWP just given: Leesburg, \$826 and some change; Lee County, \$6,500 and some change; Albany, \$22,000 and some change and Dougherty County, \$4,800 and some change.

In response to a question by Mr. Muggridge concerning when to budget this match, Ms. Newton noted this starts July 2014 through June 2015. She stated she would have to work with Finance, Treasury and Budget to see how to accept the money.

Mayor Hubbard asked how much was paid last time and Ms. Newton stated when Leesburg/Lee County has a study request, they pay the full 20%.

Mr. Crowdis noted the next meeting in June 2014 a vote will be taken on the bylaws and will be effective with July 1st fiscal year.

TOPIC IV – 2040 Long Range Transportation Plan

Mr. Eric Lusher, AICP, URS Corporation, Atlanta, GA gave a briefing on updating the 2040 LRTP. He used a powerpoint presentation (on file) to point out the following:

- Schedule
 - ✓ April to June: prepare plan and review previous transportation studies and interview selected stakeholders;
 - ✓ Mid June conduct meetings with stakeholders and public to discuss plan contents;
 - ✓ June-September: develop plan and hold one on one interviews with selected stakeholders;
 - ✓ Mid September: review draft projects and plans, submit draft document and begin 30 day public comment period;
 - ✓ October-November: refine plan base on public comments and GDOT review;
 - ✓ Mid December: recommendation of LRTP by TCC to Policy Committee; approval of LRTP by Policy Committee
- Establish Goals and Objectives

A brief discussion followed.

TOPIC V – Discussion

Ms. Newton noted CTC has two vacancies and asked the committee members to please pass along this information and if they know of anyone interested, to have them call Sonja Tolbert, City Clerk.

ADJOURNMENT

There being no further discussion, a motion was made by Mr. Crowdis to adjourn. The motion was seconded by Mr. Sinyard and the meeting adjourned at 10:43 a.m.