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**MINUTES**  
**TECHNICAL COORDINATING COMMITTEE**  
Central Square Government Complex, 240 Pine Avenue, Suite 380  
Albany, Georgia 31702  
**April 17, 2014**

**MEMBERS**

**PRESENT:**

Paul Forgey, Chairman TCC, Director Planning & Development Services  
Bruce Maples, Engineering Director  
Yvette Aehle, S.W. Georgia Regional Airport Director  
Jennifer Newton, Transportation Planner  
Tennasha Green-Gresham, Transit Planner, DARTS MPO  
Brent Thomas, Georgia Department of Transportation  
Pre-Construction Engineer, District 4  
Ken Breedlove, City Engineering  
Eddie Jones, (for John Proctor, Albany Chief of Police)  
Dave Cox (for William Eastin, Georgia Department of Transportation's Office of Planning  
Transportation Planner, Atlanta)

**ABSENT:**

Bob Takash, Albany Recreation Department  
Larry Cook, Dougherty County Public Works Director  
John Proctor, Albany Chief of Police  
Phil Roberson, Albany Public Works Director  
David Hamilton, Albany Transit Director  
Jackie Battle, Dougherty County Chief of Police  
Bill Bradley, Dougherty County Engineering Manager  
Ron Rabun, Lee County Administrator  
Steve O'Neil, Southwest Georgia Regional Commission  
Ryan Walker, Georgia Department of Transportation's Office of Planning  
Transportation Planner, Atlanta  
William Eastin, Georgia Department of Transportation's Office of Planning  
Transportation Planner, Atlanta  
Hubert Smigelski, Marine Corp Logistic Base  
Bob Alexander, Vice-Chair, Lee County Director of Planning & Engineering  
Robert McDaniel, Southwest Georgia Regional Commission  
Vacant, Albany Traffic Engineer Manager  
Orlando Rambo, Destiny Tours

**NON-VOTING  
MEMBERS**

**PRESENT:**

Shane Pridgen, Georgia Department Transportation, District 4  
Dave Cox, Georgia Department Transportation, West GA Brach Chief

**NON-VOTING  
MEMBERS**

**ABSENT:**

Mary Teter, Planning Manager  
Roy Tucker, Georgia Department Transportation  
Olivia Lewis, US Department of Transportation, District 4  
Sanford Hillsman, Albany Dougherty Planning Commission  
Lee Johnston, Citizens' Advisory Committee Representative

**OTHERS**

**PRESENT:**

Gloria Thompson, Administrative Assistant  
 Joe Sheffield, Georgia Department of Transportation District Engineer  
 Radney Simpson, State Transportation  
 Jim Quinn, Mayor City of Leesburg  
 Box Alexander, Leesburg City Manager

**CALL TO ORDER**

Mr. Forgey called the meeting to order at 9:02 a.m.

**APPROVAL OF MINUTES** (December 5, 2013)

There was one spelling correction to the minutes on page 2, Airport Report: Aehle.

A motion was made by Mr. Cox to approve the December 5, 2013 minutes as corrected. Ms. Aehle seconded the motion, and the minutes were approved as corrected with the following votes:

Paul Forgey	yes	Bob Takash	absent
Bruce Maples	yes	Larry Cook	absent
Yvette Aehle	yes	John Proctor	absent
Jennifer Newton	yes	Phil Roberson	absent
Tennasha Green-Gresham	yes	David Hamilton	absent
Brent Thomas	yes	Jackie Battle	absent
Ken Breedlove	yes	Bill Bradley	absent
Eddie Jones (voting for J. Proctor)	yes	Ron Rabun	absent
Dave Cox (voting for W. Eastin)	yes	Steve O'Neil	absent
		Ryan Walker	absent
		William Eastin	absent
		Hubert Smigelski	absent
		Bob Alexander	absent
		Robert McDaniel	absent
		Orlando Rambo	absent

**TOPIC I – FY 15 UPWP**

Ms. Newton presented the FY 15 UPWP, noting the following on the PL Contract:

- Page 9: meeting schedule for the year
- Page 22: 80% = \$137,523.63  
 20% Local Match= \$34,380.91  
 Total budget of \$171,904.54

Ms. Gresham pointed out the following in the UPWP concerning the FTA-5303 Contract:

- Page 22: 80%=\$59,229.00  
 10% State Match=\$7,403.63  
 10% Local Match=\$7,403.63  
 Total budget of \$74,036.26

A motion was made by Mr. Maples to recommend to the Policy Committee the adoption of the FY 15 UPWP. Ms. Aehle seconded the motion, and the motion passed with the following votes:

Paul Forgey	yes	Bob Takash	absent
Bruce Maples	yes	Larry Cook	absent
Yvette Aehle	yes	John Proctor	absent
Jennifer Newton	yes	Phil Roberson	absent
Tennasha Green-Gresham	yes	David Hamilton	absent
Brent Thomas	yes	Jackie Battle	absent
Ken Breedlove	yes	Bill Bradley	absent
Eddie Jones (voting for J. Proctor)	yes	Ron Rabun	absent
Dave Cox (voting for W. Eastin)	yes	Steve O'Neil	absent
		Ryan Walker	absent
		William Eastin	absent
		Hubert Smigelski	absent
		Bob Alexander	absent
		Robert McDaniel	absent
		Orlando Rambo	absent

### TOPIC II – MPO Boundary Adjustment

Ms. Newton stated, based on the census, it is federal law that the urban area be included in the MPO boundary. Pointing to a map (on file) she showed the urbanized area, approximately 2 acres, going outside the MPO boundary, adding a recommendation is needed for the Policy Committee to change the MPO to include the area as shown.

A motion was made by Mr. Maples to include the area, as shown on the map to the Policy Committee. Ms. Aehle seconded the motion, and motion passed with the following votes:

Paul Forgey	yes	Bob Takash	absent
Bruce Maples	yes	Larry Cook	absent
Yvette Aehle	yes	John Proctor	absent
Jennifer Newton	yes	Phil Roberson	absent
Tennasha Green-Gresham	yes	David Hamilton	absent
Brent Thomas	yes	Jackie Battle	absent
Ken Breedlove	yes	Bill Bradley	absent
Eddie Jones (voting for J. Proctor)	yes	Ron Rabun	absent
Dave Cox (voting for W. Eastin)	yes	Steve O'Neil	absent
		Ryan Walker	absent
		William Eastin	absent
		Hubert Smigelski	absent
		Bob Alexander	absent
		Robert McDaniel	absent
		Orlando Rambo	absent

### TOPIC III - Transit Report

Ms. Gresham gave a brief report on transit activities as follows:

- The decrease in the FY14/15 due to the Transit Development Plan(TDP) \$75k not being included. The TDP is scheduled to be completed Dec. 2014
- New changes to our Transit Route System, a change has been added to the Silver Line to include a bus near WGL
- Proposed Fare Increase Effective July 1, 2014, the base fare will change from \$1.25 to \$1.50, and increase \$0.05 for the next four years

- Continuous review of our existing routes to determines ways to increase efficiency

**TOPIC IV – Engineering Report**

Mr. Breedlove gave an update of DOT projects currently in the area.

**TOPIC V – Airport Report**

Ms. Aehle gave a brief update noting that work should soon begin as the funds are available for the demolition of the old building and resurfacing current parking lot and air pad parking ramp behind new terminal.

Mr. Forgey and members briefly discussed a rising interest in solar farms.

**TOPIC VI – City of Leesburg Members**

Mr. Alexander introduced Jim Quinn, City of Leesburg Mayor. Mr. Alexander noted the DARTS program has been beneficial to Leesburg, a town of 3,000 that increases to 10,000 everyday due to the school being inside the city limits. He stated over the years the traffic congestion situation has been helped through DARTS by utilizing the UPWP to create a downtown master plan for which the city will now apply for transportation enhancement funds when they become available; this will take parking off the street and gives an opportunity to enhance the area. He noted the north bypass is under construction, including a bridge over US 19 and the railroad tracks and ask everyone to come and join the Governor on May 8 in Leesburg for ground breaking.

Ms. Newton stated the by-laws would have to be changed and added certain positions could be recommended as members to the committees.

Mr. Alexander stated he would like to recommend the following Leesburg officials to be members on the following committees:

- Technical Coordinating Committee: William Clark, Director of Public Works
- DARTS Policy Committee: Jim Quinn, City of Leesburg Mayor; and Bob Alexander, Leesburg City Manager

A motion was made by Mr. Maples to recommend forwarding the following to the Policy Committee as appointed members: William Clark, Leesburg Public Works Director to the Technical Coordinating Committee; Jim Quinn and Bob Alexander to Darts Policy Committee. Ms. Aehle seconded the motion, and motion passed with the following votes:

Paul Forgey	yes	Bob Takash	absent
Bruce Maples	yes	Larry Cook	absent
Yvette Aehle	yes	John Proctor	absent
Jennifer Newton	yes	Phil Roberson	absent
Tennasha Green-Gresham	yes	David Hamilton	absent
Brent Thomas	yes	Jackie Battle	absent
Ken Breedlove	yes	Bill Bradley	absent
Eddie Jones (voting for J. Proctor)	yes	Ron Rabun	absent
Dave Cox (voting for W. Eastin)	yes	Steve O’Neil	absent
		Ryan Walker	absent
		William Eastin	absent
		Hubert Smigelski	absent
		Bob Alexander	absent
		Robert McDaniel	absent
		Orlando Rambo	absent

Mr. Forgey stated Policy Committee should also consider sharing the 20% match between the governments, based on population.

Mr. Maples made a motion to recommend that the Policy Committee consider sharing the 20% match between the governments.

A discussion followed concerning how the match would be divided. Ms. Newton stated it would be based on population as follows: City of Leesburg 2.4%; Lee County 19.06%; Albany 64.1% and Dougherty County 14.2%.

Mr. Breedlove seconded the motion, and motion passed with the following votes:

Paul Forgey	yes	Bob Takash	absent
Bruce Maples	yes	Larry Cook	absent
Yvette Aehle	yes	John Proctor	absent
Jennifer Newton	yes	Phil Roberson	absent
Tennasha Green-Gresham	yes	David Hamilton	absent
Brent Thomas	yes	Jackie Battle	absent
Ken Breedlove	yes	Bill Bradley	absent
Eddie Jones (voting for J. Proctor)	yes	Ron Rabun	absent
Dave Cox (voting for W. Eastin)	yes	Steve O'Neil	absent
		Ryan Walker	absent
		William Eastin	absent
		Hubert Smigelski	absent
		Bob Alexander	absent
		Robert McDaniel	absent
		Orlando Rambo	absent

#### **TOPIC VII – Discussion**

Ms. Newton stated there are several vacant positions on the Citizens Transportation Committee and it makes a quorum difficult. She asked the members, if they know of anyone interested, to please encourage them to call the City Clerk, Sonja Tolbert and apply; adding they must be a resident of the City of Albany,

Mr. Maples also noted someone from the Leesburg area should be considered on the Citizens Advisory Committee as well.

Ms. Newton noted she will notify the City Clerk of Leesburg, Casey Moore.

In response to a question, concerning LTRP, Ms. Newton noted an update will be given at the Darts meeting this morning at 10 a.m.

As a matter of information, Mr. Forgey stated the required city/county comp plan will be due October 2016 and transportation goals are a part of it.

#### **ADJOURNMENT**

There being no further discussion, a motion was made by Mr. Maples to adjourn, seconded by Mr. Breedlove. The meeting adjourned at 9:33 a.m.