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**MINUTES**  
**TECHNICAL COORDINATING COMMITTEE**  
Lee County Library Conference Center, 445 West Oakland Parkway  
Leesburg, Georgia 31763  
**December 6, 2012**

**MEMBERS**

**PRESENT:**

Paul Forgey, Planning & Development Services Director  
Bob Alexander, Lee County Director of Planning & Engineering  
Bill Bradley, Dougherty County Engineering Manager  
Ken Breedlove, City Engineering  
Randy Casagrande, Albany Traffic Engineering Manager  
Jennifer Newton, Transportation Planner  
Bob Takash, Albany Recreation Department  
Brent Thomas, Georgia Department of Transportation

**ABSENT:**

Yvette Aehle, S.W. Georgia Regional Airport Director  
Jackie Battle, Dougherty County Chief of Police  
Larry Cook, Dougherty County Public Works Director  
Gerald Goosby, Southwest Georgia Regional Commission  
David Hamilton, Albany Transit System Director  
Bruce Maples, Engineering Director  
John Proctor, Albany Chief of Police  
Orlando Rambo, Destiny Tours  
Phil Roberson, Albany Public Works Director  
Hubert Smigelski, Marine Corp Logistic Base  
Lesa Walker, GDOT

**NON-VOTING  
MEMBERS**

**PRESENT:**

Dave Cox, GDOT Planning (in absence of Cynthia VanDyke)  
Dinorah Hall, Citizens Transportation Committee Chairman  
Shane Pridgen, GDOT  
Mary Teter, Planning Manager

**OTHERS**

**PRESENT:**

David Anderson, Marine Corp Logistic Base (in absence of Hubert Smigelski)  
Ed Duffy, Lee County Commissioner  
Tony Massey, Lee County Administrator  
Ginette Mills, Administrative Secretary, SR  
Surendra Pandey, Citizens Committee Member  
Ed Rynders, Georgia House of Representatives  
Joe Sheffield, GDOT District Engineer  
Ryan Walker, GDOT  
Casey Moore, Leesburg City Clerk  
Ken Ricket, Ellis, Ricket and Associates  
Matthew Inman, EMC Engineering

**CALL TO ORDER**

Mr. Forgey called the meeting to order at 9:09 a.m.

**APPROVAL OF MINUTES** (September 20, 2012)

There being no corrections or changes, a motion was made by Mr. Breedlove to approve the September 20, 2012 minutes. Mr. Cassagrande seconded the motion, and the minutes were approved with the following votes:

Yvette Aehle	absent	Bruce Maples	absent
Bob Alexander	yes	Jennifer Newton	yes
Jackie Battle	absent	John Proctor	absent
Bill Bradley	yes	Orlando Rambo	absent
Ken Breedlove	yes	Phil Roberson	absent
Randy Casagrande	yes	Hubert Smigelski	absent
Larry Cook	absent	Bob Takash	yes
Paul Forgey	yes	Brent Thomas	yes
Gerald Goosby	absent	Lesa Walker	absent
David Hamilton	absent		

**REVISION OF ALBANY URBANIZED AREA ADJUSTMENT**

Ms. Newton reported that she has been instructed by GDOT to smooth and adjust the Albany urbanized area boundaries so that they will be easily defined. She reviewed maps of the proposed boundaries, and noted that the revisions will not change funding or the MPO boundaries. Mr. Walker gave a brief overview of the revision process.

There being no further discussion, a motion was made by Mr. Breedlove to recommend approval of the revised Albany urbanized area boundaries to the Policy Committee. Mr. Cassagrande seconded the motion, and the revised Albany urbanized area boundaries were recommended with the following votes:

Yvette Aehle	absent	Bruce Maples	absent
Bob Alexander	yes	Jennifer Newton	yes
Jackie Battle	absent	John Proctor	absent
Bill Bradley	yes	Orlando Rambo	absent
Ken Breedlove	yes	Phil Roberson	absent
Randy Casagrande	yes	Hubert Smigelski	absent
Larry Cook	absent	Bob Takash	yes
Paul Forgey	yes	Brent Thomas	yes
Gerald Goosby	absent	Lesa Walker	absent
David Hamilton	absent		

**BY-LAWS AMENDMENT**

Ms. Newton reported that the Citizens Transportation Committee held a special called meeting on October 2<sup>nd</sup> to discuss meeting dates and future elections. Members agreed to make only one change to the CTC section, which is located on Page 3 of the bylaws. The CTC voted to recommend that the DARTS Bylaws be amended as follows: Following an initial election, the Vice Chairperson will become the Chairperson the following year, and a new Vice Chairperson will be elected each year. If the Vice Chairperson is unable to serve as the Chairperson the following year, the Chairperson and Vice Chairperson will be elected. If the Chairperson is unable to serve before his/her term expires, the Vice Chairperson will assume the position of the Chairperson.

Ms. Hall commented that there are two County vacancies on the Citizens Transportation Committee, which resulted from the unfortunate resignations of Chairman Dr. Gillespie and Commissioner Gaines. She also thanked the City for supporting the committee's efforts to disseminate all transportation issues to the city at large. Ms. Hall stated that this will ensure that citizens are given an opportunity to make comments, suggestions and recommendations during every stage of a project's lifespan. She encouraged members to contact her with any thoughts and/or suggestions that they may have in terms of reaching the community.

There being no further discussion, Mr. Alexander made a motion to recommend that the CTC section of the DARTS Bylaws be amended as follows: Following an initial election, the Vice Chairperson will become the Chairperson the following year, and a new Vice Chairperson will be elected each year. If the Vice Chairperson is unable to serve as the Chairperson the following year, the Chairperson and Vice Chairperson will be elected. If the Chairperson is unable to serve before his/her term expires, the Vice Chairperson will assume the position of the Chairperson. Mr. Walker seconded the motion, and the recommendation to amend the DARTS Bylaws was approved with the following votes:

Yvette Aehle	absent	Bruce Maples	absent
Bob Alexander	yes	Jennifer Newton	yes
Jackie Battle	absent	John Proctor	absent
Bill Bradley	yes	Orlando Rambo	absent
Ken Breedlove	yes	Phil Roberson	absent
Randy Casagrande	yes	Hubert Smigelski	absent
Larry Cook	absent	Bob Takash	yes
Paul Forgey	yes	Brent Thomas	yes
Gerald Goosby	absent	Lesa Walker	absent
David Hamilton	absent		

### **STARКСVILLE STUDY**

Ken Ricket, Ellis, Ricket and Associates, used a PowerPoint presentation (on file) to review the Starksville study, and to discuss several concepts that came out of the project. He gave a brief overview of the areas that were studied, ways to improve parking and traffic flow around the courthouse, various proposals, and several recommendations for future development. He also discussed ways to improve the downtown view in front of the courthouse, and the possibility of establishing a community wide nursery project. Mr. Ricket addressed questions regarding anticipated traffic flow issues, and Mr. Alexander responded to inquiries about funding.

### **FORRESTER PARKWAY STUDY**

Matthew Inman, EMC Engineering, used a PowerPoint presentation (on file) to provide an overview of the Forrester Parkway Extension study. He discussed the project's summary, objectives and background. He also presented maps of the proposed roadway area, seven proposed alignments, and the recommended alignment. Mr. Inman addressed questions regarding the traffic count, the impact to landowners and wetlands, potential roundabouts, and allowances for future development.

Mr. Alexander commented on the issue of excessive speeding in the Hickory Grove/Highway 82 area. He noted that plans are being made to conduct another study as the area develops. The study will document the traffic impact in that area, and help determine whether there is a need for a traffic light at that location.

### **DISCUSSION**

No discussion was held.

### **ADJOURNMENT**

There being no further discussion, the meeting was adjourned at 10:00 a.m.