

# Technical Coordinating Committee Minutes

Thursday, January 21, 2021, @ 9 AM

## CALL TO ORDER

Paul Forgey called the meeting to order at 9:01 AM.

## PRESENT:

Paul Forgey, <b>Chair</b>	Director, Planning & Development Services
Sharon Subadan	City Manager
Bruce Maples	Albany Director of Engineering
David Hamilton	Transportation Director
Donald Gray	Albany Facilities Management
Rozanne Braswell	Lee County Director of Planning & Engineering
Jacqueline Williams	GDOT Office of Planning, Transportation Planner, Atlanta
Ken Breedlove, <b>Vice-Chair</b>	Albany Traffic Engineering Manager
Barry Brooks	Assistant to the City Manager
Dennis Carter	GDOT, District 4 Planning/Programming Coordinator
Ann Marie Day	U. S. Department of Transportation, FHWA
Larry Cook	Dougherty County Public Works Director
Jeremy Brown	Dougherty County Engineering Manager
Rozanne Braswell	Lee County Director of Planning and Engineering
Robert Basnight	Proxy for Hubert Smigelski- Marine Corp Logistic Base
Kaniz Sathi	GDOT Office of Planning, Transportation Planner, Atlanta
Thomas Caiafa	GDOT, Branch Chief
Kenneth Stock	Assistant City Manager
Shaun Cookson	SWGA Regional Airport Superintendent of Operations

## ABSENT:

Sanford Hillsman	Albany Dougherty Planning Commission
Glen" Tyler" Harris	Citizens' Transportation Committee Representative
Bob Alexander	Leesburg Engineer
Michael Persley	Albany Chief of Police
Stacey Rowe	Public Works Director (City)
Kenneth Johnson	Dougherty County Chief of Police
Mary Teter	Planning Manager
Charles Ryan Walker	GDOT Office of Intermodal Programs, Atlanta
Hubert Smigelski-Proxy	Marine Corp Logistic Base
Chris Prokesh	Leesburg Chief of Police
Jason Willingham	GDOT Assistant District Engineer, District 4
Bob Alexander	Leesburg Public Works Director
Beka Shiver	Southwest Georgia Regional Commission

## STAFF PRESENT:

Kerrie Davis	Transportation Planner III, DARTS MPO
Gwendolyn McDaniel	Transit Planner, DARTS MPO
Tanner Anderson	Transportation Planner I

Denise Clark

Administrative Assistant

**REVIEW OF MINUTES** (September 17, 2020)

Bruce Maples offered a motion to approve the minutes as amended, seconded by Ken Breedlove, the motion carried unanimously.

Corrections as noted:

Request: Mr. Kevin Vamper – Functional Classification

- Traffic count did not support the request for reclassification.
- Unanimous consent to forward the reclassification request to the Policy Committee.

**TOPIC I**

Transportation Update

Kerrie Davis

**Metropolitan Planning 101 – UPWP**

Transportation Planner Kerrie Davis explained that the Unified Planning Work Program or the UPWP is an annual budget for priorities funded by Federal Highway through the Georgia Department of Transportation.

**Unified Planning Work Program Update** (*Recommendation Needed*)

Kerrie gave an overview of the following priorities:

FY 2021 Priorities: Freight profile update, bicycle and pedestrian plan update, staff position(filled), implementation of the Metropolitan Transportation Plan or MTP, and safety campaign

FY 2022 Priorities: Kerrie stated that the CTC and PC submitted the following comments: a review of bylaws, website update, a safety outreach program, the Oglethorpe Corridor, and a lighting study for the bypass. In essence, these are recommendations we would like to see for FY 2022.

Note: special called meeting on February 25, 2021.

**FY 22 UPWP Budget:**

Kerrie informed the committee that there is a Federal allocation of \$150,791.13 (80%) and a required local match of \$37,697.80 (20%) for a total of \$188, 488.93 to utilize for FY 22.

The UPWP budget covers the following tasks:

- Operation and Administration
- Public Involvement (Community and Outreach & Participation Plan)
- Data Collection (Socio-economic data/EJ analysis, Land use monitoring, intermodal, bike/pedestrian, GIS development and applications)
- System Planning (Highway Freight Planning, Special studies)
- Transit Specifics (Short Range Transportation/Long Range Transportation Planning)

Barry Brooks offered a motion to forward the UPWP draft to the Policy Committee for review; seconded by Donald Gray, the motion carried unanimously.

**Annual Safety Targets** (*Recommendation Needed*)

Kerrie noted that the following report is a rolling 5-year average.

For the calendar year 21, there were 1,715 fatalities, 6407 serious injuries, and the fatality rate at 1.23, serious injury rate 4.42, and non-motorized fatalities and serious injuries 6,186.5.

Ken Breedlove offered a motion to forward the state's targets to the Policy Committee for a recommendation; seconded by Donald Gray, the motion carried unanimously.

**Safety Program**

She stated that the CCT discussed partnering with the Albany Police Department on our safety campaign. And we're going to reach out to the other police and sheriff's department within our jurisdiction to implement a robust safety campaign; one of the main priorities is public service announcements regarding distracted driving, DUI's and pedestrian and bicycle safety.

**PL Fund Request** (*Recommendation Needed*)

Bicycle and Pedestrian Study  
Freight Profile

**PL Fund Request** (Action Needed)

Kerrie gave a brief overview regarding the need for additional funds to complete the Bike and Pedestrian study and the freight profile.

Bicycle and Pedestrian Study - \$150,000.00

Freight Profile - \$50,000.00

Barry Brooks offered a motion to forward the request to go before the PL Fund Committee to request an additional \$200,000.00 (total includes a 20% required local match) to update the Bicycle and Pedestrian Study Freight Profile; seconded by Jaqueline Williams, the motion carried unanimously.

**PI # 00008384 – Signal Project**

Kerrie informed the committee that the Downtown signal project is currently moving forward. She also stated that we would establish a team to review the signal project and forward the consensus to the City Commission.

**TAP Project – Downtown Streetscapes**

Kerrie Davis

Kerrie informed the committee that Wood Environmental had been chosen as the TAP Project consultant.

**TOPIC II** Transit Update

Gwendolyn McDaniel

Gwendolyn informed the committee that Transit is currently waiting on approval of the procurement documents submitted to GDOT. Upon approval, Transit will move forward with offering the contract for bids.

### **TOPIC III Engineering Reports**

#### **Ken Breedlove – City Engineering**

- Street and alley paving projects are underway
- Gillionville/Westover, Oakridge, and Westover - ongoing safety projects near completion
- safety projects out for bid
- sidewalk projects underway on Magnolia, East Broad, and Old Dawson Road
- five traffic signal updates are underway on Roosevelt
- Oglethorpe bridge project is moving along

#### **Jeremy Brown – County Engineering**

- 2020 LMIG resurfacing and reclamation projects are moving forward
- 2021 LMIG submitted - 20 miles of resurfacing submitted
- working on the linkages from the Trailhead that will create a loop around the old golf course – project going out for bid
- received funding for the Stone Bridge repair
- three phases of alley paving's underway

**Rozanne Braswell – Lee County** - Report attached

**Bob Alexander** – No report

### **TOPIC I**

#### **Airport Report**

Gwendolyn McDaniel

Gwen stated that the design team is currently addressing comments from the Engineering Department at this time.

### **TOPIC V**

#### **Discussion**

Kerrie informed the committee that Management and Budget's office is considering changing the MPO threshold from 50, 000.00 to 100,000.00.

Everyone is encouraged to submit comments to be forwarded to the Policy Committee.

Thomas Caiafa introduced voting member - Kaniz Sathi, GDOT Office of Planning, Transportation Planner – Atlanta

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:49 AM.

Minutes submitted by,  
Denise Clark  
Administrative Assistant  
Planning and Development Services