

Policy Committee Minutes
Thursday, April 16, 2020 at 2:00 P.M.
Zoom Meeting

PRESENT:

Richard Bush	Mayor Pro Tem, City of Leesburg
Michael McCoy	Dougherty County Administrator
Rozanne Braswell	Lee County Director of Planning & Engineering
Sharon Subadan	Albany City Manager
Bob Alexander	Vice Chair Leesburg City Manager
Don Gray	Facilities Maintenance Director
Barry Brooks	City of Albany, Assistant Manager
Tyler Harris	Chair, Citizens Transportation Committee
Bo Dorough	Mayor, City of Albany

ABSENT:

Billy Mathis	Lee County Commission
Christopher Cohilas	Chair, Dougherty County Commission
Van Mason	GDOT District Engineer, District 4

STAFF PRESENT:

Kerrie Davis	Transportation Planner, DARTS MPO
Paul Forgey	Planning and Development Director
Gwendolyn McDaniel	Transit Planner
Denise Clark	Administrative Assistant

CALL TO ORDER

Rozanne Braswell called the meeting to order at 2:00 PM.

REVIEW OF MINUTES (January 16, 2020)

TOPIC I MPO 101 – Transportation Improvement Program (TIP)
List of upcoming transportation improvement projects covering a four-year term.

TOPIC II

Transportation Update	Kerrie Davis
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Unified Planning Work Program Update (*Action Needed*)

Annual allocation of funds from the government FY 2021

- \$100,000 Bike and Pedestrian Plan update
- \$50,000 Freight profile update
- We have hired an additional staff member (Tanner Anderson – Planner I) slated to begin work on Monday, April 20, 2020.

Bob Alexander offered a motion to adopt the FY 2021 UPWP draft as submitted, seconded by Sharon Subadan, the motion carried unanimously,

Public Participation Plan Updates

Kerrie stated that plans are in motion to update the Public Participation Plan to incorporate the ability to provide electronic meetings and electronic meeting notices. She also informed the committee that the draft Public Participation Plan and Bylaws will be available for review.

Transportation Improvement Program(TIP)

TIP Administrative Updates

- The Transportation Improvement Plan covers short term goals and targets within our MPO area.
- Currently receiving information from GDOT on projects for 2022 TIP
- Administrative adjustments received from GDOT. The documents will be available for review on the DARTS MPO website.

TOPIC III

Transit Update

Gwendolyn McDaniel

Operations during COVID 19 pandemic

Gwendolyn highlighted the current Transit COVID 19 safety implements until further notice:

- hired temporary workers to sanitize transit vehicles on an hourly basis.
- Safety barriers have been installed on transit buses
- Drivers are supplied with PPE
- Passengers are entering and exiting from the rear of the bus
- All transit rides are currently free
- Prescheduled Para trips on Saturday (dialysis and grocery shopping)
- Hand sanitizer supplied on all transit
- Encouraging passengers to stay at home

There are no current updates on the Transportation Center.

Engineering Report

Ken Breedlove

- Connector trail almost complete
- Speed tables will be installed on West 3rd Ave

- Phase 3 of the resurfacing program will go before the Commission by the end of April

Jeremy Brown

- Radium Springs project Phase 1 in progress
- Phase 2 of the Skywater project in progress
- Railroad improvements are expected to be completed by July
- Safety action plan will begin striping on May 4th
- Concrete speed tables will be installed on River Point Drive.

Bob Alexander

- Completed the driveway and acceleration lane on the bypass near the new recreation park location
- Issued a notice of award to Oxford Construction for resurfacing Peach Street

Rozanne Braswell

- Video of first year Tsplost projects
- 7 miles of resurfacing projects in progress
- Parking lots at Palmyra, Century station, Woodland Road, Woodland, and Public works has been completed along with Public works parking lot.

TOPIC V

Discussion

Lee County Functional Classification Changes

Rozanne stated that the Lee County Board of Commissioners has requested DARTS MPO to work with GDOT on functional classification changes of local roads within the area.

ADJOURNMENT

There being no further business, the meeting adjourned at 2:32 PM

Denise Clark
Administrative Assistant
Planning and Development Services

