

## Technical Coordinating Committee Minutes

Thursday, January 16, 2020, at 9:00 A.M.

107 Walnut Street N

Leesburg, GA 31763

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### CALL TO ORDER

Paul Forgey called the meeting to order at 9:06 AM.

**PRESENT:** Paul Forgey, City of Albany, Director of Planning and Development Services  
Dennis Carter, GDOT, District 4  
Chris Prokesh, Lee County Police Department  
Larry Cook, Dougherty County Public Works Director  
Rozanne Braswell, Lee County Director of Planning & Engineering  
Barry Brooks, Assistant to the City Manager  
Bruce Maples, City of Albany Engineering Director  
Stacey Rowe, Albany Public Works Director  
Tim Warren, GDOT Assistant District Engineer, District 4  
Jacqueline Williams, GDOT, Transportation Planner -Via Conference

### ABSENT:

Ken Breedlove, City of Albany Traffic Engineer  
Don Gray, Director of Albany Facilities Management  
Thomas Caiafa, GDOT Branch Chief  
Bob Alexander, City Manager Leesburg  
Kimberly Brooks, Southwest Georgia Regional Commission  
Orlando Rambo, Destiny Tours  
Hubert Smigelski, Marine Corp Logistic Base  
David Hamilton, Transportation Director  
Sharon Subadan, City Manager  
Director Michael Persley, Albany Chief of Police  
Ritchie Swindell, GDOT  
Jeremy Brown, Dougherty County Engineering Manager  
Ann Marie Day, U.S. Department of Transportation, FHWA

### OTHERS

**PRESENT:** Bruce Capps

### STAFF

**PRESENT:** Gwendolyn McDaniel, Transit Planner, DARTS MPO  
Kerrie Davis, Transportation Planner, DARTS MPO  
Tennasha Gresham, Transit Superintendent of Operations  
Denise Clark, Administrative Assistant, Planning and Development Services

**REVIEW OF MINUTES** (November 21, 2019)

Stacey Rowe offered a motion to accept the minutes of November 21, 2019, as submitted; seconded by Bruce Maples, the motion carried.

**TOPIC I**

**MPO 101 – Census 2020/TIP**

Kerrie emphasized the importance of being counted in the upcoming Census 2020 and the positive impact the Census has on the Community. She also stressed the need for Committee members to encourage their family and friends to be counted as well. Mr. Forgey invited everyone to attend the Census 2020 Outreach Session on January 21, 2020, from 9 am – 12 noon.

**TOPIC II**

Transportation Update

Kerrie Davis

**Unified Planning Work Program Update**

Kerrie briefly outlined the Unified Planning Work Program. She stated that UPWP is an annual review of allocations for the year.

**Leesburg Connectivity Study**

Kerrie informed the Committee that the Leesburg Connectivity Study has been completed and approved on January 7, 2020. The final document is online for review.

Rosanne Braswell offered a motion to approve the Leesburg Connectivity Study as submitted, seconded by Larry Cook, the motion carried unanimously.

Kerrie also mentioned that she's currently hiring a Planner 1.

**Annual Safety Targets (*Recommendation Needed*)**

Kerrie stated that DARTS has decided to adopt the state's Safety Targets as proposed by GDOT and provided a hard copy for informational purposes.

Bruce Maples offered a motion to recommend the proposed Safety Targets to the Policy Committee; seconded by Larry Cook, the motion carried.

Upcoming Safety Campaign suggestions: Fog lights and Fatalities

**Metropolitan Transportation Plan**

Kerrie stated that the Metropolitan Transportation Plan was completed, and we will begin implementing the plan at this time. She also noted that the plan will be updated every five years.

**PI # 00008384 – Signal Project**

Kerrie stated that we have a new project manager on board. Radney emphasized that GDOT is excited about partnering with this MPO region to reach those state-wide safety targets.

**TOPIC III**

Transit Update

**Gwendolyn McDaniel**

**Albany Transportation Center Update**

Gwendolyn stated that the Transportation Department has hired a project manager for the new Transportation Center. She also stated that Niles Bolton of Atlanta has been selected for the design of the center. The first kick-off meeting was held on January 10, 2020, at the Author K. Williams. Key topics of discussion were the Transportation project history, the roles of GDOT within the City of Albany as well as comments from citizens and community stakeholders.

**TOPIC IV**

Engineering Report

**Bruce Maples**

- Bruce stated that the MaxTime program is working well.
- Railroad lighting will be installed at five railroad crossings.
- FEMA signal contract is progressing well
- Phase 3 of TSPLOST resurfacing- projected to begin soon.
- 13 alley paving projects slated to begin soon.
- Sidewalk projects are in progress currently.
- The intersection of Westover and Gillionville traffic signal and the pedestrian project will be completed in Feb.
- Third Ave and Magnolia mast arm poles will be delivered in February
- Oakridge and Westover contract for signals have been awarded- waiting on a delivery date for the mast arm poles.
- Downtown connector – will be complete at the end of January

**Larry Cook**

- LMEAG contract has been approved and going out for bid soon.
- Railroad crossing project upgrade has been approved
- The storm damage sign project has been completed.
- Trailhead is under contract- Phase 1- Artesian is the contractor for this project.
- Phase 2 – Parking area and sidewalks – Bid date is Feb 7th.
- 15 Alley paving projects underway
- 11 Allies will be rocked in the unincorporated areas.

**Rozanne Braswell**

Rozanne stated that the road work presented in the previous meetings are continuing on.

**TOPIC V**

**Airport Report**

**Tennasha Gresham**

Tennasha informed the committee that Hunter has moved to the City of Atlanta.

**TOPIC VI**

Discussion

**ADJOURNMENT**

There being no further business, the meeting adjourned.

Minutes submitted by

Denise Clark

Administrative Assistant

Planning and Development Services