

## Technical Coordinating Committee Minutes

Thursday, September 19 at 9:00 A.M.  
240 Pine Avenue, Suite 300,  
Albany, GA 31701

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### CALL TO ORDER

Paul Forgey called the meeting to order at 9:00 AM.

**PRESENT:** Paul Forgey, City of Albany, Director of Planning and Development Services  
Jacqueline Williams, GDOT, Transportation Planner  
Dennis Carter, GDOT, District 4  
Jeremy Brown, Dougherty County Engineering Manager  
Larry Cook, Dougherty County Public Works Director  
Ken Breedlove, City of Albany Traffic Engineer  
Rozanne Braswell, Lee County Director of Planning & Engineering  
Barry Brooks, Assistant to the City Manager  
Don Gray, Director of Albany Facilities Management  
Rachel Hatcher, RS&H Consultant  
Bruce Maples, City of Albany Engineering Director  
Thomas Caiafa, GDOT Branch Chief  
Tim Warren, GDOT Assistant District Engineer, District 4  
Ann Marie Day, U.S. Department of Transportation, FHWA – Via Conference call

**ABSENT:** Stacey Rowe, Albany Public Works Director  
Hunter Hines, Airport Superintendent, Southwest Georgia Airport  
Bob Alexander, City Manager Leesburg  
Kimberly Brooks, Southwest Georgia Regional Commission  
Orlando Rambo, Destiny Tours  
Hubert Smigelski, Marine Corp Logistic Base  
David Hamilton, Transportation Director  
Sharon Subadan, City Manager  
Director Michael Persley, Albany Chief of Police  
Ritchie Swindell, GDOT

### OTHERS

**PRESENT:** Elisa Harrell

### STAFF

**PRESENT:** Gwendolyn McDaniel, Transit Planner, DARTS MPO  
Kerrie Davis, Transportation Planner, DARTS MPO  
Tennasha Gresham, Transit Superintendent of Operations  
Denise Clark, Administrative Assistant, Planning and Development Services

## **REVIEW OF MINUTES** (June 20, 2019)

Don Gray offered a motion to accept the minutes of June 20, 2019 as submitted; seconded by Larry Cook, the motion carried.

### **TOPIC I**

#### **Vice-Chair election**

Paul Forgey

Jeremy Brown offered a motion to elect Ken Breedlove to the office of Vice-Chair of the Technical Coordinating Committee.

Ken was present and accepted the office of Vice-chair.

There being no further nominations, the nominations for the Technical Committee Vice-Chair was closed.

### **TOPIC II**

Transportation Update

Kerrie Davis

#### **Metropolitan Transportation Plan Update** **RS&H**

Transportation Planner, Kerrie Davis, introduced RS&H consultant, Rachel Hatcher.

Rachel used a powerpoint presentation to give an update on the Metropolitan Transportation Plan. (on file) Rachel gave a brief status update of the draft MTP. She also explained a summary of the draft plan will be forwarded to the Policy Committee and at the time, the draft will be released for public comments for a 30 day duration.

#### **Action:**

Frist request/Lee County: Rozanne Braswell, Lee County Director of Planning & Engineering

- Request for the unfunded project of the two-lane extension of Westover Boulevard from Fussell Road to Oakland Parkway could become a funded project on the TIP amendment.
- Second request/Lee County:  
Joint project between Albany and Lee County:  
Funding to increase the width of Ledo road from two lanes to four lanes, between US 19 and Nottingham Way.
- Third request/Lee County  
Request for Corridor Studies. Letter of request and supporting documents on file.

Followed by a discussion.

#### **Leesburg Connectivity Study**

**GCA**

Kerrie introduced Mr. Naveed Jaffar, Leesburg Connectivity consultant.

Mr. Jaffar stated that the Leesburg Connectivity Study will assist in identifying and developing a course of action to connect the schools within Lee County; by way of sidewalks, crosswalks, bike lanes, and crosswalk signals. He gave a summary of the measures taken for the study, to include: data collection for twenty-seven intersections, speed studies, stakeholder meeting held on last month to discuss suggested improvements. Mr. Jaffar concluded his report with final measures to complete the study, to include: presenting the report to Kerrie Davis and the City, hold a public input meeting, design the final concept layout and, cost estimates for this project.

### **Functional Classification Change**

Kerrie stated that a request has been submitted to the Georgia Department of Transportation to modify North Doublegate's classification to a Major Arterial. Kerrie also informed the committee that supportive data has been approved by GDOT and forwarded to Federal Highway for approval. Kerrie later reported that the classification had been approved by Federal Highway.

### **Department of Natural Resource Grants**

Paul Forgey

Mr. Forgey explained that the Department of Natural Resource Grant provides funding to support parks and recreational trails. He pointed out that the grant application is due in November and there are several opportunities for the City through this grant.

Followed by a discussion.

### **TIP Amendment (*Recommendation Needed*)**

Downtown Signal Upgrade Project – 16 Signals

Kerrie reported that the FY 2018-2021 TIP amendment includes a 16-signal upgrade that will incorporate the MaxTime signal software system. As it relates to the 2040 Long-Range Transportation Plan; Kerrie explained that the preliminary engineering on this project has been moved up to fiscal year 2020 on the TIP amendment. She also stated that construction for the signal upgrade will be moved to fiscal year 2022.

Bruce Maples offered a motion to approve the TIP amendments as stated; seconded by Don Gray, the motion carried unanimously.

## **TOPIC II**

Transit Update

Gwendolyn McDaniel

### **Albany Transportation Center update**

Transit planner, Gwendolyn McDaniel stated that the transit department has acquired the property at 300 West Oglethorpe and 303 West Highland Avenue for the new Albany Transportation Center. She also informed the committee that

the transit department will employ a design consultant and a project manager. She concluded that the project is scheduled to begin in October of 2019.

Followed by a discussion.

### **Albany State Ridership/Additional Bus**

Gwen reported that patron usage has increased and therefore, one additional bus has been included on the Albany State Ridership route to improve efficiency of service.

Followed by a discussion.

### **New Bus Purchase**

Gwen informed the committee that the City of Albany transit system has purchased eight additional buses scheduled to arrive in 2020.

### **Discussion:**

Bus shelter/elements: Tennasha stated that there are ten bus stop amenity improvements per fiscal year, in this, you will see more bus shelters, benches, and lighting. She also stated that bus shelters damaged by the storms are currently being repaired.

## **TOPIC III**

Engineering Report

### **Ken Breedlove/City of Albany Traffic Engineering**

- Oglethorpe and Jefferson project 40% complete – 10-12 mast-arms to install
- Cleveland, Harding, Davis, Madison underground piping complete
- Underground interconnect in from 7<sup>th</sup> to Pine Ave.
- Concrete work of wheel chair ramps has started at the intersections/sidewalk improvements

Gillionville and Westover Project

- Rough in Conduit will take place August 19 thru September 20<sup>th</sup>
- Drill and pour foundations around September 17- September 25<sup>th</sup>
- Start drilling pole bases on September 24<sup>th</sup>
- New poles will be installed beginning October 28<sup>th</sup>
- Install Signals September 30 thru October 28<sup>th</sup>
- Demo intersection October 14 thru December 31<sup>st</sup>
- Road work Jim Boyd Construction November 1 thru December 31<sup>st</sup>

3<sup>rd</sup> and Dawson

- Estimated delivery of poles November to December/construction will begin afterwards.

Signal Storm Repair

Bass Signal has completed repairs and documentation on 5 intersections:

- Westover and Old Dawson
- Dawson and Westover
- Martin Luther King Jr. and Gains
- Broad Ave. and Davis
- Oakridge and Old Pretoria

Speed tables sites have been approved for the 400 Block of Forest Glen and 3000 block of Harvest Lane/ Construction will begin on October 7<sup>th</sup> for Autumn Lane

- MaxTime Conversion on traffic signal controllers will begin at 131 sites on September 30<sup>th</sup>

\*Please note all dates are subject to change.

### **Jeremy Brown/County Engineering**

- Radium Springs Subdivision/Asphalt paving will begin soon/2 miles of widening
- 2019 LMIG Project 50% complete. Bryon Plantation Road, Oakhaven, Upland and Over Ct. remain/ Paving will start on Monday with 8 miles to completion
- Storm damage sign replacement project has begun. Contractor is currently surveying to order signs/Approximately 170 locations with issues
- 2020 LMIG road selection has begun. Staff recommendations will be submitted to the commission for approval soon/about \$2 million will be allocated to the project and will include resurfacing of roads and full depth reclamation on a few roads that have base failure
- 2019 LMIG Safety Action Plan fund have been receive for GDOT. Specifications are being put together for bid. This will allow striping for 22 miles of roads.
- Eight-mile railroad crossing improvements. There is an agreement between the County and RR under legal review to have the crossings upgraded to concrete panels/Final RR improvement
- Radium Trailheads Plans 90% complete

### **Rozanne Braswell /Leesburg**

- 3 roadway improvement projects will be completed by November 1st
- Bids came in on September 10<sup>th</sup> for the roadway construction project /completed by March 2020. LMIG and TSLOTS funds will be allocated for this project
- Westover extension and Forestry Parkway project will be funded by LMIG
- Rerouted the alignment of the Forestry Parkway to make a more direct route to avoid the wetlands. Plans to move this project up to a priority and begin construction.

- TAP grant submitted for street scaping, parking and other adjustments and incentives for the area/City also applied for a Rural Zone designation awaiting response to the application

#### **TOPIC IV**

Airport Report

Charles Hines

Bruce Maples reported that the Airport Runway resurfacing project has been completed.

#### **TOPIC V**

Discussion

Kerrie Davis reported that she will include MPO 101 information on forthcoming DARTS meeting agendas. This project has been implemented to make sure that everyone has adequate knowledge of the purpose and function of the Metropolitan Planning Organization (MPO).

#### **Rozanne Braswell**

Ms. Braswell stated that on July 30<sup>th</sup>, Lee County submitted a request for corridor studies to be completed. Mrs. Braswell explained that the study is for areas of potential growth and rapidly developing areas within Lee County and adjoining Albany/Dougherty County, including the regional Rails to Trails project. She emphasized that the study will provide a framework for future development and improvements. Ms. Braswell also pointed out that the study will include traffic counts, traffic speeds, roads for trucks, accident rates, pedestrian and cycling trails, and any safety improvement recommendations.

Requested corridor study involvement, maps, and the functional classification guidelines on file.

The Corridor study will be readdressed at the upcoming meeting.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:00 AM.

Minutes submitted by,  
Denise Clark  
Administrative Assistant