**CALL TO ORDER**

K. Breedlove called the meeting to order at 9:01 AM.

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| **PRESENT** Tanner AndersonKen BreedloveDenise ClarkRobert GriffinJackie WilliamsTed HicksDennis CarterJason TolbertJason WillinghamJoseph LongoAngel GrayShawnasi BarronDon GrayChristi DockeryJoey DavenportLarry McClainAnn-Marie Day | Planner II, City of Albany Planning & Development **(Vice-Chair)** Traffic Engineering Manager, City of Albany Planner II, Albany-Dougherty Planning & Development *(Proxy for Jeremy Brown)*Interim Director, City of Albany EngineeringGDOT Office of Planning RepresentativeGDOT Office of Planning, Branch Chief *(Non-voting)*District 4 Planning & Programming Coordinator, GDOT *(Non-voting)*Transit Planner, Albany TransitDistrict 4 Preconstruction Engineer, GDOTFHWA Representative *(Non-voting)*Planning Manager, Albany-Dougherty Planning *(Proxy for Paul Forgey)*Superintendent, Albany Transit *(Proxy for David Hamilton)*Facilities Management Director, City of AlbanyCounty Manager, Lee County *(Non-voting)*Co-Assistant County Manager, Lee County Citizens’ Transportation Committee, Chairman *(Non-Voting)*FHWA Planning Team Leader, (Non-Voting) |
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| **ABSENT**Paul ForgeyBob AlexanderDavid HamiltonKenneth JohnsonBruce MaplesChuck MathisMichael PersleyStacey RoweBeka ShiverBilly MerrittBrian C. LangfordJanine Miller | **(Technical Chair)** Director, City of Albany Planning & DevelopmentDirector, City of Leesburg Public WorksTransportation Director, City of AlbanyChief of Police, Dougherty CountyAssistant City Manager, City of AlbanyDirector, Dougherty County Public WorksChief of Police, City of AlbanyDirector, City of Albany Public WorksRepresentative, S.W. Georgia Regional CommissionRepresentative, Albany-Dougherty Planning Commission *(non-voting)*Staff Representative, GDOT Office of Planning *(non-voting)*Staff Representative, GDOT Office of Intermodal *(non-voting)* |
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| **Others Present**Denise ClarkLequrica Gaskins | Transportation Planner II, City of AlbanyDowntown City Manager, City of Albany |

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| **APPROVAL OF MINUTES** | (April 20, 2023) |  |

Motion to approve minutes by A. Gray. Seconded by D. Clark and approved unanimously.

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| **TOPIC I** | Transportation Update | Tanner Anderson |

**FY24-27 TIP**

T. Anderson stated the FY24-27 Transportation Improvement Program (TIP) is a prioritization list of transportation projects over a 4-year period and current projects happening in the MPO. The last update was done in June 2021. The FY24-27 will not be able to go in effect until the STIP is adopted, which is expected in August 2023. The MPO is aiming to adopt the document in September 2023. Committees should have received a draft of the document and we are asking for the committee’s recommendation to send it out for public review for 30-days.

*Motion to recommend sending the FY24-27 TIP out for public review by A. Gray. Seconded by K. Breedlove and approved unanimously.*

**2045 Amendment #3**

T. Anderson informed the committee that the MPO is tasked with maintaining a fiscally balance Metropolitan Transportation (MTP) and TIP. During the development of a TIP update the MTP must be amended to reflect the refined project costs for project phases that have not yet been “Authorized” meaning the funding is committed in the TIP but not yet available for expenditure. The adjustment in funding totals and anticipated year of expenditure (YOE) have resulted in changed to the MTP prioritized project list. The 2045 Amendment #3 has been made available for everyone and is going out for 30-day public review. 8 MTP projects have been impacted by this amendment.

**2050 MTP**

T. Anderson stated that the selected consultant is awaiting final approval by the Host City (City of Albany). A work session was held on June 6, 2023, and a vote would be made on June 28, 2023. A draft should be available by Summer 2024 and adoption will be needed in Fall 2024.

**FY25 UPWP**

T. Anderson gave a brief overview of the dates for Fiscal Year (FY) 2025 that runs from July 1, 2024 and end June 30, 2025. This document covers the day-to-day activities of the MPO including Studies and technical support. A Call for activities would go out July 2023 and run until September 2023. T. Anderson stated that the MPO will be wrapping up its 2050 MTP update during FY25. If a study is wanting to be conducted by the committees, we would apply to the Georgia Association of Metropolitan Planning Organizations (GAMPO) in March 2025.

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| **TOPIC II** | Transit Update | Jason Tolbert |

**Albany Transportation Center Update:**

J. Tolbert provided an update on the bus driver shortage. Currently, the Transit staff is setting up at a job fair to encourage applications. The Transit Center is offering a $1,000 signing bonus. We have incorporated some digital billboards and other signage around the city to encourage drivers. We have hired and trained 4 new drivers.

Transit is currently transitioning to its new app Trip Spark. We are currently in the Operation Review Stage, that is when they are detailing all of our need and shortage we were having with our previous software. We plan to go live with that in August 2023. Our second portion will be our Fixed-Route, which should be completed by the end of the year.

Transit is also looking at Senior Discount Days to encourage ridership.

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| **TOPIC III** | Engineering Update |  |

**City of Albany – Ken Breedlove:**

K. Breedlove informed the committee that SUE has been complete for Traffic Signal Upgrades at E. Broad Ave at Broadway and E. Broad Ave. at Turner Field Rd.

Designs are being modified for the Stuart at Nottingham to stay within the Right-of-Way (ROW).

A Railroad Safety project is underway with the installing of 5-Traffic Signals on Roosevelt.

GDOT is currently undertaking PI # 0008384. This is intersection improvements to ASU West & Magnolia, Slappey & Lippitt, Oglethorpe at Radium Springs, Thorton, Edison, and Loftus, Oakridge at Radium Springs, Clark at Turner Field Rd, Mock and Cordele.

The Concept Report has been approved for PI# 008384. This is 16 intersection improvements in Downtown Albany. Those intersections are as follows:

* Flint Ave @ Madison -*Flint Ave @ Monroe*
* *Flint Ave @ Jackson*  -*Flint Ave @ Washington*
* *Pine Ave @ Davis*  -*Pine Ave @ Madison*
* *Pine Ave @ Monroe*  -*Pine Ave @ Jackson*
* *Pine Ave @ Washington*  -*Broad Ave @ Davis*
* *Broad Ave @ Madison*  - *Broad Ave @ Monroe*
* *Broad Ave @ Jackson*  -*Broad Ave @ Washington*
* *Broad Ave @ Front*  -*Highland @ Jackson*

The Albany Downtown Streetscape project is awaiting Preliminary Field Plan Review (PFPR) and the let date for this project is July 15, 2026.

Bid documentation is being completed by Central Services for 12-speed table sites with specification complete.

The Combined Sewer Overflow (CSO) project has led to through traffic to be half July 10 for SR91 (Jefferson St.) from 7th Ave. to 1st Ave. The Lake Park subdivision will have closures for Summit from the Lake Cornella to Three Oaks, this will be for 2-3 weeks and leave Lullwater, Robinhood, and W. Lakeridge blocked.

**Dougherty County - Jeremy Brown:**

D. Clark gave the report on behalf of Dougherty County Engineering in Mr. Brown’s absence.

D. Clark stated that currently the Albany State University (ASU) to Downtown Multipurpose trail has seen mass grading be completed with drainage infrastructure in place. Over a half mile of the 1.3 miles of the trail has been poured. Currently forming and pouring the portion of the trail that is on the dike behind ASU’s athletic fields. This is very slow going as concrete trucks cannot travel on the dike and all concrete must be transported with Georgia Buggies. Weather permitting, project should be substantially complete in August or September.

**Lee County – Christi Dockery:**

T. Anderson gave the report on behalf of Lee County Engineering.

On October 11, 2022, the Lee County Board of Commissioners met for a regularly scheduled voting session to discuss the LMIG application and its accompanying projects. The Board unanimously voted to allocate the 2023 LMIG funds of $627,424.76 with a 30% local match for a total of $188,227.23 to complete the paving of Fairethome Drive, Heathridge Court, Hearthstone Drive, Sterling Drive, Pewter Court, Willow Lake Drive, Fair Oaks Court, Hickory Ridge Court, Ravenwood Court, Maplewood Court, Cannon Drive, Quail Street, Stanley Street, Northwood Drive, Balmoral Drive, Brittany Lakes Drive, Elgin Drive, Montrose Drive, Sportmans Club Road, Graves Spring Road, Cedric Street, and Lumpkin Road West.

On December 13, 2022, the Lee County Board of Commissioners met for a regularly scheduled voting session and unanimously voted to award the bid for the 2023 LMIG Resurfacing Project to Reeves Construction Company for $1,977,781.35. As of June 6, 2023, Reeves Construction Company has completed this project.

**Leesburg – Bob Alexander**

T. Anderson stated Leesburg was not present, but a report would be reflected in the minutes.

City of Leesburg is currently working with the Georgia Department of Transportation (GDOT) on Transportation Alternative Project (TAP) for Downtown Leesburg, that will include sidewalks and downtown beautification.

We also have a sidewalk project apart of the school connectivity study on Firetower Rd and SR 32/US19.

In addition, we have several studies involved with the school connectivity study.

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| **TOPIC IV** | Airport Update |  |

**Corporate Hanger & General Aviation Terminal:**

T. Anderson informed the committee of Mr. Cookson’s departure from the Airport Superintendent and that we wished him well in his future endeavors.

T. Anderson stated that the GA Terminal is still progressing. Last of the structural steel is being put up right now, and work is still on track for completion in December of this year. For the Hangars, the generators have been installed on their pad, and the transfer switch is enroute. Once the transfer switch is installed, the hangars will have reached completion. Director Hamilton and the Aviation Commission are working through leasing of the hangars.

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| **TOPIC V** | Agency Updates | GDOT/FHWA |

J. Longo informed the committee that new guidance was available for Bicycle-Pedestrian that covers legislation, policies, funding programs and project development. This will be a good resource for implementing your new Bicycle & Pedestrian Plan.

J. Longo reminded everyone of the Department of Transportation (DOT) navigator website. It’s a great resource for discretionary grants, and it does have this new feature called “Snapshot.” It’s a list of all the awarded and not awarded applications for discretionary grants in 2022. It might be a good resource to see which of your peers have applied for grants.

J. Longo asked that if anyone has any questions of specific topics, feel free to reach out. Updates can given on something you are requesting at the next meeting.

K. Breedlove asked J. Longo if a lot of application had been received so far for the Safe Streets For All (SS4A) grant. J. Longo stated that about 500 applications have received from across the country and there is a great success for applications. J. Longo stated the application requires a safety analysis that addresses all roads across the jurisdictions.

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| **TOPIC VII** | Citizens’ Transportation Committee  |

L. McClain stated that there were no concerns or topics from the Citizens' Transportation Committee (CTC) that needed to be discussed.

**ADJOURNMENT**

Meeting adjourned at 9:20 AM.

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| Submitted by: | Tanner Anderson |