**CALL TO ORDER**

Citizens’ Vice-Chair Brent Davis called the meeting to order at 9:02 AM.

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| **PRESENT** Charles “Bruce” CappsGlenn “Tyler” HarrisBrent Davis | City of AlbanyDougherty CountyLee County (Chair) |
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| **ABSENT**Peter NgwafuBilly MerrittLarry McClain | Lee CountyCity of Albany Planning CommissionCity of Albany |
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| **OTHERS PRESENT**Tanner Anderson Marina RosenJason TolbertDenise ClarkPaul ForgeyDavid HamiltonRoberto Pagan | Planner II, City of AlbanyPlanner II, City of AlbanyTransit Planner, City of AlbanyTransportation Planner II, City of AlbanyDirector, Planning & Development, City of AlbanyDirector, TransportationSuperintendent, SWGA Regional Airport |

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| **APPROVAL OF MINUTES** | (September 20, 2023, and October 11, 2023) |  |

B. Capps offered the motion to approve minutes, seconded by T. Harris and approved unanimously.

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| **TOPIC I** | Vice-Chair Election |  |

T. Anderson advised the departure of Ms. Sonya Johnson, and according to bylaws Mr. Brent Davis would assumed the Chair position. A new vice-chair would need to appointed and they would assume chair next Fiscal Year. Discussion was brought about tabling until more appointments were made to the board. T Anderson advised that a few positions were out for public advertisement. T. Harris offered the motion to table this item, seconded by B. Capps and approved unanimously. There was a brief discussion regarding the board’s attendance policy.

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| **TOPIC II** | Transportation Update | Tanner Anderson |

**FY25 UPWP**

T. Anderson informed the committee that we have sent out our draft FY25 UPWP which begins July 1, 2024, and ends June 30, 2025. This document identifies our basic staffing budget for the year, planning studies and activities, such as maintaining traffic data, trip generation, staff reports for rezoning, variances, special approvals, and working with all jurisdictions to make sure that any changes would not affect the current infrastructure of our transportation system. T. Anderson further stated that we had a call for activities in early 2023 where K. Breedlove introduced a discussion about a major corridor study after we finish our MTP. There was also some buzz on the PC about Lee County being involved in this major corridor study as well. T. Anderson asked if there was any discussion on this or do we want to proceed with doing this after our MTP update.

**FY24-27 TIP Amendment #1:**

T. Anderson stated this would be an MTP and TIP amendment to our Oglethorpe Bridge Project. Since its adoption last year, there have been new construction cost estimates that necessitate reflection in our Planning documents. The cost went from $17,643,727 to $23,530,568 which requires an amendment to our documents. The federal share is $18,824,454.82 and the state share is $4,706,113.71. This project is supposed to be Let sometime in Spring 2024. There will need to be a Special Called meeting in February to amend our MTP and TIP to reflect the updated cost estimates.

**2050 MTP (Metro Analytics):**

T. Anderson stated that our selected consultant, Metro Analytics, will present the “Do Nothing Model” to the TCC Subcommittee in February 2024, and the first public meeting is expected in March 2024. The estimated completion date is September/October.

**PM 1 Safety Targets:**

T. Anderson stated that every year, per 23 CFR, 490(b), states are required to set safety performance targets. We have 180 days after the State establishes its targets to adopt the State numbers or set a numerical target specific to the MPO planning area. T. Anderson stated that in years past it has been our practice to fall in line with the State and that we have until February 8, 2024, to adopt these targets. The PM 1 Safety Target numbers were shared with the board.

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| **TOPIC III** | Transit Update | Jason Tolbert |

**Albany Transportation Center Update:**

J. Tolbert began the Transit Report by stating that they have gone live with the new Paratransit and Trip Spark software and that it is going well. They are also awaiting the rollout of the Passenger Portal and My Ride App. This will allow Albany Transit passengers to see locations in real time, and allow our paratransit riders to book rides through the app. There will be a testing phase on these features, and this will be advertised to the public in our local newspaper. J. Tolbert stated that four full-time drivers were hired as a result of the recent job fair and are currently in the HR hiring process. In closing, it was shared that the Albany Transit Center is providing a warming center from 6:30 pm to 6:00 am for citizens to come in off the street for a warm place to stay and a cup of coffee. The Transit Center is averaging 20 citizens per night.

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| **TOPIC IV** | Airport Update | Shaun Cookson |

**Corporate Hanger & General Aviation Terminal:**

D. Hamilton introduced Roberto Pagan; the new Superintendent of Operations at the S.W. Georgia Regional Airport. He further stated that the GA Terminal is coming along very well and is on schedule for completion in January 2024, and he believes the Corporate Hangars are 99% complete. He invited everyone to come to the airport to get a great idea of how the layout/landscape of the airport has changed. He reiterated how well the General Aviation Project is going and how excited he is to see the completion. B. Davis expressed an interest in having an upcoming DARTS meeting at the new airport facility. T. Harris followed with positive comments regarding the Southwest Georgia Regional Airport.

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| **TOPIC V** | Discussion |  |

T. Anderson shared comments about the upcoming, new appointments needed for the CTC and attendance requirements.

**ADJOURNMENT**

Meeting adjourned at 9:56 AM.

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| Submitted by: | Tanner Anderson |
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